



## **Letchworth Amateur Swimming Club**

Minutes of the Annual General Meeting held on 5 December 2018 at The Free Church Hall, Gernon Road, Letchworth

### **Present**

The Committee and parents of members of the club

#### **1. Presidents Welcome**

In the president's absence, Amber Etra opened the meeting and thanked everyone for coming along to the AGM.

#### **2. Apologies**

Mike Hughes, Daisy Richards, Jon Moss. In the chairs absence Amber Etra kindly agreed to chair the meeting.

#### **3. Minutes of the last Annual General Meeting**

The minutes of the last meeting were accepted.

#### **4. Chairman's Report**

Mike was unable to be at the meeting but had e-mailed extending his thanks to all the helpers and the committee. He is standing down as chair after many years and wanted to wish the club well for the future. It is in excellent shape and he is sure will continue to be a great success.

Thanks were also extended to Colin Heron-Maxwell, who stood down from the committee in May, and to Chris Boar who has stepped in to take over the awards secretary role.

#### **5. Treasurer's Report**

Thanks again to the auditor for the work undertaken on our annual accounts. It has been another financially healthy year for the club and there is a surplus. There has been a considerable amount of confusion with the invoices from SL and Ann has finally managed to sort them out and get the correct invoices from them. A copy of the final accounts was circulated and reviewed. If anyone has any specific queries that they would like to discuss please feel free to ask. Thanks to Ann again for her hard work this year as treasurer.

#### **6. Coach's Report**

Thanks were extended to the teachers, helpers and Committee by the Head Coach. The League gala's went well this year and the club champs and Colin Davies gala's were excellent. A special thanks to Robert Stuart Ltd (Harlow) for re-silvering the clubs cups. They now look fantastic. There has been a number of swimmers competing in tri events and water polo this year.

Level 1 and 2 training courses have been completed and a well attended time keepers course. Thanks to NHDC and LGCHF and Swim England Herts for their support and grants. Mel also wanted to thank Jackie, Mike and Pauline who are all standing down from the committee this year.

**7. Child Welfare Officer Report**

Daisy was unable to attend but her notes were read out by the chair. Disclosure and Barring Service (DBS) checks are carried out for all adult members of the club and poolside helpers. Safeguarding courses are attended every 3 years. The welfare officer can be contacted directly on poolside or via email [welfare.lasc@hotmail.com](mailto:welfare.lasc@hotmail.com)

**8. SwimMark Officer Report**

The club has successfully completed this year's health check and has been reaccredited to the SwimMark Essential Club standard. Thank you to Mel for her work on this.

**9. Election of officers and committee**

The outgoing chair, secretary and welfare officer were thanked for their help and support over the years.

The new chair is to be David Hogg

Secretary – Jon Hart-Smith

Awards Secretary – Chris Boar

Shared welfare secretary role – Holly Robertson

Committee member – Lisa Akerman

All of the above were nominated and seconded and are thus formally elected to the LASC committee.

Jon Moss had offered to stand again, but as he is no longer living in the area and had missed a number of meetings he was not re-elected. Sue Sissons had offered to become a committee member but was unable to attend the AGM. Thank you to Sue and Jon for offering to stand.

All other remaining members of the committee were unanimously voted onto the committee for another year.

**10. Any other business**

The new LASC Rules dated December 2018 were accepted and adopted at the meeting.

Meeting closed at 8.16pm