



## **Letchworth Swimming Club**

### **Annual General Meeting 7.30pm**

**Zoom Meeting ID: 944 8587 3892 Passcode: 842303**

**Wednesday 1<sup>st</sup> December 2021**

#### **AGENDA**

**1. Welcome**

7.32pm David Hogg - Welcomes everyone Holly Robertson, David Hogg, Declan McCabe, Mel Godfrey, Ann Tomlin, Amber Etra, Toni Fenton, Lisa Akerman, Daisy Robertson, Chris Boar, Jo Watson

**2. Apologies for absence**

Emma Hardy

**3. Minutes of last meeting**

Any objections from the minutes – minutes agreed and carried

**4. Chairman's report – David Hogg**

We approach the end of 2021 with the Club in strong financial health, as our Treasurer will report on shortly. As it did in 2020, the Club dealt well with the varying COVID restrictions that were enforced earlier in 2021. I also think we can look back on 2021 proud of how much normality the Club was able to offer its swimmers, with us also in a position to welcome new swimmers later in the year.

This AGM sees our Secretary, Jon Hart-Smith, and one of our Child Welfare Officers, Daisy Richards, stepping down from their roles. On behalf of the club I want to thank them very much for their efforts and support. We will also see Sue Sissons stepping down as one of our coaches in a few weeks' time. Again, on behalf of the club a big thank you for your support over the years.

As always, one of my most important jobs at the AGM is to thank all the coaching staff, support volunteers, and the committee for their hard work without which the club simply would not exist, let alone function. 2021 has seen all of those people have to again deal with the challenges COVID has

thrown at us as a Club. So, a HUGE thank you to everyone connected with the club that allows it to function so successfully. I sincerely hope we get to reflect back at our next AGM on a year even more normal than 2021.

Finally, I would also like to put on record again our appreciation to all the swimmers and their parents/guardians. Their support for the club has been unwavering. It is seeing them in the water, learning, training, and having fun that is the biggest reward for all of us connected with the Club.

**5. Treasurer's report – Ann Tomlin**

Accounts posted on website and audited and approved. Substantial amount on equipment lane ropes starting equipment and lots of training, over 4K on training safeguarding courses, level 1 and 2 courses and pool helpers course – developing the future. Good financial Health and there for the future.

**6. Coaches report – Mel Godfrey**

After a delayed start to the year, it was great to get back into the water in April for the remainder of the spring term, and even better to have a nearly normal Summer term at the outdoor pool. Members had the opportunity to get back to their grade and distance awards, and it was also wonderful to welcome the squad back to training after over a year. In a difficult year for swimming, a successful Club Champs was the icing on the cake, with 68 swimmers competing and achieving at total of 176 new PBs!

A huge thank you to Letchworth Heritage Foundation, who awarded the club a grant of £2678 towards our Youth Development Program. When combined with the club's contribution, the grant has given the opportunity for many of our youth volunteers to achieve their teaching qualifications and support our club swimming evenings. This year three youth volunteers have successfully completed their Level 1 and Level 2 certificates and a further two are currently studying for theirs. The club also ran an Aquatic Helpers course as part of the Youth Development Program, with five youth volunteers successfully completing the award.

I would like to recognise the hard work of the Committee and teaching staff over the year who worked tirelessly to ensure that the club could continue swimming safely.

I would also like to extend my personal thanks to our retiring club staff, Daisy, Sue and Jon and to thank you for all your support over the years with the club.

Here's to a successful 2022

**7. Child welfare officer's report – Holly Robertson**

A good year for the club, all volunteers are up to date with their DBS checks and safeguarding courses. I will be stepping aside as Welfare Officer due to a conflict of interest (husband being an assistant swim teacher) and in line with Swim England's Wavepower policy.

## **8. SwimMark officer's report – Mel Godfrey**

The club successfully completed this year's full accreditation to the SwimMark Essential Club standard.

The SwimMark accreditation is Swim England's quality standard for clubs. It recognises high standards of governance, sustainability and effectiveness.

## **9. Election of officer's and committee**

Committee

1. .... - Secretary
2. Ann – Treasurer
3. Anna – Membership
4. Chris – Awards
5. Holly - Welfare
6. David – Chairman
7. Mel – Head Coach, Gala, SwimMark
8. Jo
9. Declan
10. Lisa
11. Amber
- 12.

Daisy Richards stepping down as Welfare Officer – thanks given. Jon Hartsmith stepping down as Secretary – thanks given. Emma Hardy, Mohini Flora and Leila Laraman are interested in volunteering for the club.

## **10. AOB**

Thank you from Daisy Richards and her children.

**7.45PM MEETING COMPLETED**